

**SENATOBIA, MISSISSIPPI  
SITE PLAN APPLICATION**

1<sup>st</sup> Submission\_\_\_\_\_

2<sup>nd</sup> Submission\_\_\_\_\_

Fee\_\_\_\_\_

PROJECT NAME:\_\_\_\_\_

PHYSICAL ADDRESS OF SITE:\_\_\_\_\_

TAX PARCEL ID #:\_\_\_\_\_

ZONING OF PROPERTY:\_\_\_\_\_

APPLICANT'S NAME:\_\_\_\_\_

APPLICANT'S ADDRESS:\_\_\_\_\_

APPLICANT'S PHONE: ( ) \_\_\_\_\_ EMAIL: \_\_\_\_\_

OWNER OF PROPERTY:\_\_\_\_\_

SUBMITTED BY:\_\_\_\_\_

ENGINEER: \_\_\_\_\_ PHONE: ( ) \_\_\_\_\_

ARCHITECT: \_\_\_\_\_ PHONE: ( ) \_\_\_\_\_

PROPOSED TOTAL SQUARE FOOTAGE:\_\_\_\_\_

PROPOSED NUMBER OF STORIES:\_\_\_\_\_

PROPOSED HEIGHT: \_\_\_\_\_ PROPOSED PARKING BAYS: \_\_\_\_\_

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature, if different from Owner

\_\_\_\_\_  
Date

Checklist of materials required to be submitted follow on next page. Checklist should be included with submittal with items checked.

**SENATOBIA, MISSISSIPPI**  
**SITE PLAN SUBMITTAL CHECKLIST**  
**(TO BE SUBMITTED WITH APPLICATION FORM)**

- \_\_\_\_\_ Project narrative detailing the overall concept of the project.
- \_\_\_\_\_ Two (2) full scale (24"x36") sets of complete civil drawings and building elevations.

**Drawings must include, but not be limited to, the following:**

- \_\_\_\_\_ Vicinity map showing physical address of site, zoning of adjoining properties, public and private streets, and adjacent property owners.
- \_\_\_\_\_ Proposed site plan to scale, showing property boundaries and building setbacks.
- \_\_\_\_\_ Location and number of parking bays; location and number of ADA parking bays.
- \_\_\_\_\_ Location of all dumpsters or trash receptacles.
- \_\_\_\_\_ Building elevations, including height.
- \_\_\_\_\_ Grading plan showing existing and proposed contours.
- \_\_\_\_\_ Storm drainage plan, showing locations and sizes of all drainage pipes, drainage inlets, and detention/retention ponds or structures. Storm drainage system and detention/retention shall meet requirements of Chapter 1 of the City's Minimum Design and Construction Standards.
- \_\_\_\_\_ Utility plan, including gas, water, and sewer and proposed locations of connections to City-owned mains; sizes of lines and locations of all valves, fire hydrants, meters, and manholes. Gas, water, and sewer systems shall meet requirements of Chapters 2, 3, and 4 of the City's Minimum Design and Construction Standards.
- \_\_\_\_\_ Floodplain zone location/designation, if applicable.
- \_\_\_\_\_ Retaining walls, with heights, if retaining walls are proposed.